

Cooperative Agreements for Implementing Evidence-Based Prevention Practices in Schools

Request for Applications Number SM-10-017

Substance Abuse and Mental Health Services Administration (SAMHSA)

Frequently Asked Questions

- 1. Question:** The eligibility criteria states only Local Educational Agencies (LEAs) may apply and that the evidence-based practice, the Good Behavior Game, must be implemented in elementary schools with 50% of their students qualifying for free or reduced fee lunches. Does the entire LEA have to meet the 50% criterion for free or reduced lunches or is it only the schools in which the Good Behavior Game is implemented?

Answer: Only the elementary school implementing the Good Behavior Game is required to have a student body in which 50 percent of students are eligible for free or reduce fee lunches.

- 2. Question:** Is the Good Behavior Game (GBG) the only evidence-based practice (EBP) that may be implemented?

Answer: As specified in the Request for Applications (RFA) Number SM-10-017 the Good Behavior Game is the only EBP that may be implemented for this grant program.

- 3. Question:** Where can a list of resources for this evidence-based practice be found including resources for training?

Answer: Information is listed in the Request for Applications (RFA) Number SM-10-017 on page 7 in the section *Resources for Evidence-Based Practices*.

- 4. Question:** Can grant funding be used to train teachers and coaches to implement the Good Behavior Game?

Answer: The RFA indicates on page 6 under Expectations that SAMHSA funds are to be used to implement the Good Behavior Game. This includes (a) the training of first and second grade classroom teachers (b) training of GBG coaches to provide on-site support to teachers, (c) the training of GBG coaches to monitor quality implementation standards including the use of fidelity measures, and overall support; and (d) training of GBG coaches to train future teachers in specific schools. Administrative materials for classroom implementation are included in expected costs. Grantees will also be required to engage parents, families and other key stakeholders to establish and confirm readiness for program implementation.

5. **Question:** May SAMHSA funds be used for infrastructure development?
Answer: Under Expectations in Section 2.3 Infrastructure Development, the RFA states that grantees are allowed to use a maximum of 15% of their budget to support the learning and long-term sustainability of the Good Behavior Game. Approved elements of infrastructure development are listed and, for example, include developing partnerships with service providers and community stakeholders as well as training for other school personnel. It does not cover behavioral health direct services in the community.
6. **Question:** In Section 2.3 Infrastructure Development, the RFA states that collaborative efforts between school-based service systems and behavioral health service system to provide, enhance, improve prevention, diagnosis, or treatment services to systems are allowed. Please explain.
Answer: SAMHSA supports a proactive approach to having systems in place so that a student needing behavioral health services beyond the scope of the school staff will be effectively and efficiently referred to the appropriate resource in the community with permission and involvement of parents or legal guardians.
7. **Question:** In Section 3.2 Evidence of Experience and Credentials, the RFA states that a provider organization for behavioral health services appropriate to the grant must be involved in the proposed project to support coordination of school-based service systems and behavioral health systems to provide, enhance or improve prevention, diagnosis, and treatment services for students. Please explain.
Answer: SAMHSA supports a proactive approach to having systems in place so that a student needing behavioral health services beyond the scope of the school staff will be effectively and efficiently referred to resources in the community, which have the expected *experience* with young children and the *licensure* for direct services.
8. **Question:** What data collection is expected of the grantee?
Answer: **See Section 2.4 Data Collection and Performance Measures.** In order for SAMHSA to comply with the Government Performance Results Act (GPRA), all SAMHSA grantees are required to collect and report certain data so that SAMHSA can meet its obligations under the GPRA. Grantees must document their ability to collect and report the required data listed below in “[Section E: Performance Assessment and Data](#)” of their application:
1. The number of teachers/GBG coaches trained in specific behavioral health-related practices/activities specified within the grant;
 2. The number of students participating in the GBG (exposed to behavioral health awareness messages);
 3. The percentage of students participating in the GBG who have a disciplinary event (i.e. sent to the principal, etc.);
 4. The number of first grade classrooms per school implementing the Good Behavior Game;

5. The number of teachers who successfully implemented the GBG each year; and,
6. The number of coaches that provided support and collected fidelity measures on teacher's implementation quality.

The six measures will all be required. Measures 1 and 2 data will be entered by the grantee into the CMHS TRAC system on at least a quarterly basis. Measures 3 through 6 will be included in the annual report submitted to the SAMHSA Government Project Officer for approval.

9. **Question:** Is GPRA a separate measure under the list of data collected and performance measures? And is the grantee expected to use the SAMHSA/Center for Mental Health Services (CMHS) on-line tracking system?

Answer: Passage of the Government Performance and Results Act (GPRA) in 1993 reflected a desire on the part of the public and their representatives in Washington for more effective and efficient use of public funds. As such, GPRA requires a heightened degree of accountability in the planning, performance, and review of all federally funded activities. In order for SAMHSA to comply with GPRA, all SAMHSA grantees are required to collect and report certain data so that SAMHSA can meet its obligations under this law. All six measures listed at No 8 above are required by SAMHSA to meet GPRA obligations. Data for Measures 1 and 2 will be entered by the grantee into the CMHS TRAC system at <https://www.cmhs-gpra.samhsa.gov/index.htm> on at least a quarterly basis. Measures 3 through 6 will be reported by the grantee in the annual report.

10. **Question:** Where do I find the Catalogue of Federal Domestic Assistance (CFDA) number and what is it?

Answer: The CFDA is found on the front cover of the RFA and for this grant program it is number 93.243.

11. **Question:** What is the Funding Opportunity Number and Title?

Answer: The number is SM-10-017. The title is Implementing Evidence-Based Prevention Practices in Schools.

12. **Question:** Is the Competition Identification Number and Title the same as the Funding Opportunity and Title Number?

Answer: It is the same. Be sure to type it in all sections called for in the application forms.

13. **Question:** Where do I find help in submitting my application to SAMHSA's Division of Grants Management?

Answer: Click on SAMHSA's website at the following URL http://www.samhsa.gov/Grants/technical_assistance.aspx

It is entitled *Technical Assistance and Training for SAMHSA Grant Applicants and includes What Grant Applicants Need to Know.*

Also Ms. Gwendolyn Simpson, Division of Grant Management, SAMHSA is available at: Gwendolyn.simpson@samhsa.hhs.gov or telephone number (240) 276-1967.

14. Question: May I submit my application in either electronic or paper format?

Answer: Applications may be submitted electronically or in paper format. See “OTHER SUBMISSION REQUIREMENTS” in the RFA for additional guidance.

If you use a delivery service for mailing the paper application, you must change the zip code to 20850. If you need a phone number for delivery, use 240-276-1199. More details are found in the RFA.